



# STENBURY FEDERATION

Interim Executive Headteachers: Mr M Snow & Mrs Rebecca Day

Chair of Governing Board: Mrs Di Barker

## Chillerton & Rookley Primary

Main Road

Chillerton

Isle of Wight

PO30 3EP

01983 721207

e-mail:

[office@chillertonandrookley.iow.sch.uk](mailto:office@chillertonandrookley.iow.sch.uk)

## Godshill Primary

School Road

Godshill

Isle of Wight

PO38 3HJ

01983 840246

e-mail: [admin@godshillpri.iow.sch.uk](mailto:admin@godshillpri.iow.sch.uk)

## Wroxall Primary

Station Road

Wroxall

Isle of Wight

PO38 3DP

01983 852290

e-mail: [office@wroxallprimaryschool.co.uk](mailto:office@wroxallprimaryschool.co.uk)

## Full Governing Board Terms of Reference

- To agree constitutional matters\*, including procedures where the Governing Board has discretion
- To draw up the instrument of government and any amendments thereafter\*
- To recruit new members as vacancies arise and to appoint new governors\* where appropriate
- To hold at least three Governing Board meetings a year\*
- To appoint or remove the Chair and Vice Chair\*
- To appoint or remove a Clerk to the Governing Board\*
- To establish the committees of the Governing Board and their terms of reference as necessary\*
- To appoint the Chair of any committee as necessary
- To appoint or remove a Clerk to each committee as necessary\*
- To suspend a governor\*
- To decide which functions of the Governing Board will be delegated to committees, groups and individuals\*
- To review the delegation arrangements annually\*
- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Board is necessary\*
- To approve the first formal budget plan of the financial year
- To institute and keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
- To set up a Register of Governors' Business Interests
- To review and formally approve the policy for Pecuniary Interests
- To review and monitor the Summary School Self Evaluation Form annually
- To formally approve and adopt the School Improvement Plan / Rapid Improvement Plan
- To formally agree governor portfolios in line with the School Improvement Plan
- To oversee the arrangements for the induction of new governors to include an induction pack and procedures.
- To consider training requirements on a regular basis to include whole Governing board and individual governor training
- To ensure all documents required under statutory regulation are published on the school's website
- Any items which individual governing bodies may wish to include

\*these matters cannot be delegated to either a committee or an individual

Membership – As per the Instrument of Government

These terms of reference agreed by the Governing Board on 1<sup>st</sup> April 2019